



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
REGION 5
77 WEST JACKSON BOULEVARD
CHICAGO, IL 60604-3590

REPLY TO THE ATTENTION OF:

DATE: SEP 30 2002

SUBJECT: Delegation of Signature Authority

FROM: Phyllis Reed, Acting Director
Waste, Pesticides and Toxics Division

TO: All Supervisors of the Waste, Pesticides and Toxics Division

This memo restates the signature authority for final approval of documents originating within the Waste Management Branch, effective as of the date of this memorandum. Documents listed in the attached table will not be considered final until reviewed and approved by the official with signature approval, as indicated in the table. Please be sure to consult the memorandum titled "Prior Review by ORC of Documents Originating Within the Waste Management Branch, WPTD," dated August 23, 2002 (or subsequent revisions) jointly issued by WPTD and ORC for requirements regarding prior review by ORC. For documents that do not appear in that memorandum (e.g., delisting, MTR waivers, information requests under section 3007), please consult the assigned ORC attorney regarding possible ORC review or limitations that might be imposed by Regional delegations.

Signature authority for several of the documents in the table relies on a formal delegation of authority under Region 5 Delegation 8-6. For documents that depend on Region 5 Delegation 8-6 and for which signature authority has been assigned to someone other than the Division Director, this memo constitutes a formal re-delegation of authority by the Director, WPTD, in accordance with Region 5 Delegation 8-6, to the official with signature authority.

For further information concerning this memorandum, please contact either Terry Branigan (353-4737) in the Office of Regional Counsel or Greg Czajkowski (886-6838) in the Waste Management Branch, WPTD.

Attachment

cc: EPA Region 5 Library
(for filing in Delegations Manual behind Region 5 Delegation 8-6)
Jacqueline Miller (C-14J), ORC Delegations Coordinator
(for filing in ORC Delegations Manual behind Region 5 Delegation 8-6)
WPTD Delegations Coordinator

SEPTEMBER 2002

**SIGNATURE AUTHORITY FOR
DOCUMENTS ORIGINATING WITHIN OR PREPARED BY
WASTE MANAGEMENT BRANCH, WPTD**

<i>DOCUMENT</i>	<i>SIGNATURE AUTHORITY</i>
<i>Waste Management Branch</i>	
Permits, Part B, Final ¹	Associate Division Director, WPTD
Permits, Part B, Draft ¹	Branch Chief, WMB
Delisting ³	Director, WPTD
Final Closure Plans (Approval or Denial), Equivalency Demonstrations ¹	Branch Chief, WMB
Final Closure (Approval or Denial) ¹	Branch Chief, WMB
Closure Plan Conditions or Comments Prior to Approval of Final Closure plan	Permit Writers, with Section Chief Concurrence
Initial and Reissued Temporary Authorizations ²	Director, WPTD
MTR Waivers ⁴	Director, WPTD
Permit Part B Withdrawal	Branch Chief, WMB
Permit Part B Call-in Letters ¹	Branch Chief, WMB
Trial Burn Plan (Approval or Denial) ¹	Branch Chief, WMB
Extension of Public Comment Period ¹	Branch Chief, WMB

Enforcement Referrals	WMB Section Chiefs
§ 3007 Information Requests ⁵	WMB Section Chiefs
Letter of Warning	Branch Chief, WMB
Notice of Deficiency for: (i) Part B Permit Applications or Modification Requests (Completeness or Technical Reviews); and (ii) Closure and Post-Closure Plans	Permit Writer, with Section Chief Concurrence
Notice of Deficiency for Corrective Action Workplans or Final Reports	Project Managers/Permit Writers, with Section Chief Concurrence
Part A Permit Application revisions or withdrawal	WMB Section Chiefs
RCRA Facility Assessment (RFA): including Preliminary Review (PR), Sampling Visit (SV), and Visual Site Inspection (VSI)	Project Manager, with Section Chief Concurrence
RCRA Facility Investigation (RFI) Workplans and Final Reports (Approval or Denial)	Branch Chief, WMB
Corrective Action, Voluntary Agreements	Branch Chief, WMB
Waiver Request Deficiencies	Branch Chief, WMB
Waiver Request, Approvals or Denials	Branch Chief, WMB
Technical Information Correspondence	Permit writers
Class 1 Permit Modification ¹	Branch Chief, WMB

Class 2 Permit Modification ¹	Branch Chief, WMB
Draft Class 3 Permit Modification ¹	Branch Chief, WMB
Class 3 Permit Modification - Final Determination ²	Director, WPTD
Agency Initiated Modification, Draft Decision Document ²	Director, WPTD
Agency Initiated Modification, Final Decision Document ²	Director, WPTD
Permit Revocation and Reissuance, Draft Decision Document ²	Director, WPTD
Permit Revocation and Reissuance, Final Decision Document ²	Director, WPTD
Permit Termination, Draft Document ²	Director, WPTD
Permit Termination, Final Document ²	Director, WPTD

¹ Final signature on this document depends on Region 5 Delegation 8-6. Designation of signature authority in this memorandum constitutes formal re-delegation by the Director, Waste, Pesticides and Toxics Division to the official with the assigned signatory authority.

² Document is subject to Region 5 Delegation 8-6, but does not involve a re-delegation of authority by the Director, WPTD.

³ See Region 5 Delegation 8-19.

⁴ See Region 5 Delegation 8-35.

⁵ See Region 5 Delegation 8-8.